

## ASSISTANT CAMP COUNSELOR

### Description:

The Morris Arboretum & Gardens of the University of Pennsylvania is seeking Assistant Camp Counselors for our vibrant full-day Nature Explorers Camp. Our campers are between the ages of 4-10 years old and will be divided into groups based on age. Campers will spend most of their time outdoors in our beautiful arboretum setting, and counselors should have an interest in both nature and education. The assistant camp counselors will work with lead counselors and help with lessons, crafts, hikes, hands-on activities, and any other duties as assigned. Counselors interact with our campers throughout the entire day, helping them make friends, try new things, and generally caring for their well-being. All camp counselors must be dependable and must be comfortable working outdoors with children.

Summer Camp runs for six weeks from July 1st - August 9, 2024. Assistant counselors will be paid for up to 36 hours a week (this includes time at camp from 8:30am-3:30pm, plus several hours each week for meetings as well as prep and planning time). There will also be a mandatory paid training from June 24-26.

### Duties:

- Counselors must always participate; they help to lead activities and prep materials, build relationships with campers, and have fun while ensuring the physical and emotional safety of every child.
- Greet families and campers upon their arrival.
- Read the curriculum binder, be aware of available camp supplies, understand the layout of the gardens, and be ready to use this knowledge to lead children's games and activities.
- Work collaboratively with fellow counselors and camp director.
- Serve as a positive role model to campers and CITs and maintain a positive attitude and behavior.
- Follow and uphold all safety and security rules and procedures. Report any issues to supervisor.
- Complete other duties, as assigned.

### Qualifications/Requirements:

- Interest in gaining teaching experience in an informal setting and the ability to lead weekly activities.
- Able to be an excellent role model for young children.
- Able to work outdoors all summer and spend long periods of time walking or playing games with children.
- Willingness to follow directions provided by lead camp counselors and Morris staff.
- Participation in camp orientation prior to the start of camp.
- Patience, dependability, flexibility, enthusiasm, and sensitivity.
- Love of nature and desire to share this experience with children.
- Preference given to applicants over 16 years of age.

\* The University of Pennsylvania requires that all summer employees, regardless of age, agree to submit a fingerprinting, Pennsylvania State Police Criminal Record check, and Child Abuse clearance through the University's Hire Right system.

**Compensation:** \$15 per hour

### HOW TO APPLY:

Email resume, cover letter, and references to:  
Ilana Grubin, [igrubin@upenn.edu](mailto:igrubin@upenn.edu).

